A public meeting of the Executive Education Academy Charter School Board of Trustees was held at 6:00 p.m. on May 21, 2015 at the Executive Education Academy Charter School located at 555 Union Boulevard, Allentown, Lehigh County, Pennsylvania.

Trustees Attending:
Barry Dobil
Georgia Adams
Elissa Graner
Kristen Kerschner
Jim Rivera

Invited Attendees:
Robert Lysek, CEO
William H. Platt II, General Counsel
Peter Costa, Business Manager
Steve Flavell, COO

ITEM ONE - CALL TO ORDER
Board President Barry Dobil called the meeting to order at 6:05PM.

ITEM TWO - APPROVAL OF MARCH 19, 2015 MEETING MINUTES
The Board was provided with draft minutes from the April 16, 2015 regular meeting. Ms. Kerschner moved to approve the minutes as written. Ms. Adams seconded the motion and it passed unanimously.

ITEM TWO - APPROVAL OF AGENDA ITEM
The proposed Agenda for the May 21, 2015 meeting was provided. Ms. Kirschner moved to approve the proposed Agenda. Ms. Adams seconded the motion and it passed unanimously.

ITEM FOUR - APPROVAL OF PRESENTATIONS/DISCUSSIONS
a. CEO's Report - Robert Lysek presented the CEO’s report to the Board.
   o Food/Transportation/Building: A follow up meeting was held on 5/14/15 with Linton’s regarding us providing Lincoln Leadership Academy 600 breakfast and lunches daily to their students. This could result in a nice income stream for us and allow us to supplement food services and possibly address other needs as well.
   o Enrollment Efforts – Kindergarten for 2015-16 is full with a waiting list. Only 9 more enrollments are needed for fifth grade and it is also full. So far there are 50 students enrolled for 2015-16 from outside ASD.
   o Keystone Alliance - The Day in Harrisburg was a great success and is expected to be an annual event.
   o KULA is a go and will provide us additional revenue and feeder system. CSC has said that they wouldn’t be ready until January 2016 at this point. The same time we would be ready to consider housing them opposing us sub-leasing. More discussion and review is needed prior to proceeding.
BOARD OF TRUSTEES MEETING

- **IronPigs** - On May 15th, 150 of our 7th & 8th grade students and staff will attend the game for “Education Day.” It was a great success. On May 23rd we will attend as part of a staff event. We have 30 tickets right now for that game.
- **Fundraising** - First Annual EEACS Golf Tournament held on 5/22/15 at Allentown Muni. A total of 63 golfers participated and we raised approximately $5,000. We know that will more advanced planning, that this will grow each year.
- **Grants** - We are scheduled to meet with Maggie Murphy regarding grant writing on 6/4/15 at 2:00. She would be happy to assist with this and has significant experience writing grants. Tiffany O'Brien has offered to handle the LVCF grant. JLM will follow up directly with Tiffany to monitor the process. It appears that the grant will be for “reading support, tutoring and remedial” education for K-2 using data supporting the significance of third grade proficiency.
- **Rotary Meeting** - Meeting is scheduled for 6/5/15 at Noon. We expect anywhere from 30 to 50 people. No RSVP so we must be prepared. Rotarians expect to pay between $15-18 for lunch. We discussed possibly having the difference in cost go to the Student Activity Fund for future events. A lunch of a variety of sandwiches and breads, cold salads, fruit and desserts will be perfect. We will use the area above the kitchen on the second floor which offers lots of windows and easy access for the food staff. We need to finalize the details with Allison next week. We should involve a student or two to help with the presentation as well as have Student Government representation at the meeting. JLM has reached out to Chris Bauder, Rotary President to get final details.
- **Tours** - Sharyn has or is scheduling tours or Executive Lunches with the following:
  - Parkland School Director, Roberta Marcus- 6/6/15 at 2:00
  - Mayor Pawlowski; Troy Stone of Trifecta Strategies
  - Pastor Randy Landis, Lincoln Leadership Academy & LifeChurch
  - Lou Fromm, Fromm Electric 6/5/15 at 2:00
  - Peter Dent, Charlie’s brother
  - Tony Salvaggio, JLM suggested and Bob agreed that we should go tour his school and invite him to tour ours. This is scheduled for 5/29/15 at 9:00. Sharyn has attempted repeatedly to schedule Tony to tour EEACS with no success. This may have to wait until September.
- **Executive Lunch** - A great group effort has occurred to direct interested folks and great role models to Haneef for scheduling. This has been a big success.
- **We just met with Superintendent Roy as a follow up to a call from Dean Donaher on April 15, 2015 regarding issue at Marvin Elementary School and solicitation on BASD property.**

b. **Financial Report** – Peter Costa, Business Manager from Santilli & Thomson present the financial report to the Board and they were accepted by Mr. Dobil.

c. **Student Representative** – Joline Rivera, President of the student government presented a report on student activities, accomplishments, and future goals.

**ITEM FIVE – NEW BUSINESS**

The application for reimbursement of the lease presented to Barry Dobil and the resolution was approved.

The budget for 2015/2016 was presented. Ms. Kirschner moved to approve the proposed Agenda. Ms. Adams seconded the motion and it passed unanimously.
ITEMS SIX - ADJOURNMENT
Mr. Dobil announced the date off the next Board Meeting is Thursday, June 18, 2015 at 6:00PM. At 7:05PM, Ms. Graner moved to adjourn. Ms. Kirschner seconded the motion and it passed unanimously.