



# EXECUTIVE EDUCATION ACADEMY CHARTER SCHOOL

555 Union Boulevard | Allentown, PA 18109  
610-841-7044 | fax 610-841-7187 | www.ee-schols.org

## BOARD OF TRUSTEES MEETING

**PUBLIC MEETING**

**MEETING MINUTES**

**OCTOBER 27, 2016**

A public meeting of the Executive Education Academy Charter School Board of Trustees was held at 6:30PM on October 27, 2016 at the Executive Education Academy Charter School located at 555 Union Boulevard, Allentown, Lehigh County, Pennsylvania.

Trustees Attending:

Barry Dobil  
Kristen Kirschner  
Tye Reed  
Jim Rivera

Invited Attendees:

Robert Lysek, CEO - not in attendance  
Selma Abi-Daher, Controller – not in attendance  
Bruce Johnson, COS  
Dr. Betsy Swope

**ITEM ONE - CALL TO ORDER**

Board President Barry Dobil called the meeting to order at 6:30pm. EEACS Board Meetings dates were posted for public announcement in the Saturday, July 16, 2016 edition of The Morning Call in accordance with the Pennsylvania's Sunshine Act. The meeting was opened with the Pledge of Allegiance.

**ITEM TWO - APPROVAL OF OCTOBER 27, 2016 AGENDA ITEMS**

The Board was provided with a copy of the Agenda on Friday, October 21, 2016. Mr. Dobil moved to approve the Agenda. Mr. Reed motioned to approve the Agenda and Mr. Rivera seconded. The Agenda passed unanimously.

**ITEM THREE - APPROVAL OF SEPTEMBER 22, 2016 BOARD MEETING MINUTES**

The Board was provided with a draft of the Minutes on Monday, October 24, 2016. Mr. Reed motioned to approve the Minutes. Ms. Kirschner seconded the motion and the Minutes were approved unanimously.

**ITEM FOUR - APPROVAL OF PRESENTATIONS/DISCUSSIONS**

- a. **CEO's Report** - Robert Lysek submitted a paper report to the Board and it was put on file for audit.
- b. **Financial Report** – Ms. Selma Abi-Daher, Controller supplied the Board with the financial report on Monday, October 24, 2016. There were no additions or corrections to the report and it was submitted to record. The financial report will be placed on file for audit.
- c. **Presentation - EEACS Team 6 (9th and 10th grade)** - Miss Mayberry, the 9th grade Art Teacher explained to the Board the 3 dimensional art project the students completed. Jade Howard and Gia Garvin, both from 9th grade presented their completed drawings to the Board and explained their motivation in selecting their designs. Mr. Reed asked the students questions about their works. The Board expressed their enthusiastic support with thanks.
- d. **Student Representative** - Emily Lengle shared the student board meeting minutes. Current pop is 990. Student ratings are; 14 Board Member, 41 Student Government, 32 Raptors, 245 Positives, 156 Neutrals, and 9 concerns. The rating exclude Kindergarten through 4th grade, upper classman only. Upcoming events are; Homecoming on November 11th, Drama Club, and Fitness Club. The Board was impressed that there were only 9 concerns out of approximately 600 students.



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- e. **Parent Representative** - Allison Davis was not present.

### **ITEM FIVE – PUBLIC COMMENT ON AGENDA ITEMS**

- a. Mr. Dobil opened the floor to public comment on agenda items. No one from the public was present and Mr. Sos reported no comments were submitted.

### **ITEM SIX – NEW BUSINESS**

- a. Nomination of new Board Member, Dr. Betsy Swope. Mr. Dobil reiterated the policy in accepting a new Board Member and put the nomination to motion. Mr. Reed motioned to approve. Mr. Rivera seconded the motion and the resolution passed unanimously. Pennsylvania Law requires an oath of office which was performed by Ms. Sos, Secretary to the Board of Trustees. At that time, Dr. Swope took her seat with the Board of Trustees.
- b. Resolution authorizing the establishment of a Section 125 Cafeteria Plan for employees. Mr. Dobil asked for a motion to approve the resolution and if there was any discussion. Dr. Swope recused herself from the approval due to lack of prior knowledge of the Resolution. Ms. Kirschner motioned to approve. Mr. Reed seconded the motion and the resolution passed unanimously.

### **ITEM SEVEN - ADJOURNMENT**

Mr. Dobil thanked Team 6 for their participation in the meeting. He announced that the next Board Meeting will be held on Thursday, November 17, 2016 at 6:00PM in the cafeteria of EEACS. Mr. Dobil asked for a motion to adjourn the meeting. Mr. Rivera motioned. Mr. Dobil seconded the motion and the meeting was adjourned at 6:43pm.