



EXECUTIVE EDUCATION ACADEMY CHARTER SCHOOL

555 Union Boulevard | Allentown, PA 18109
610-841-7044 | fax 610-841-7187 | www.ee-schols.org

BOARD OF TRUSTEES MEETING

PUBLIC MEETING

MEETING MINUTES

MARCH 17, 2016

A public meeting of the Executive Education Academy Charter School Board of Trustees was held at 6:16PM on March 17, 2016 at the Executive Education Academy Charter School located at 555 Union Boulevard, Allentown, Lehigh County, Pennsylvania.

Trustees Attending:

Barry Dobil
Elissa Graner
Kristen Kirschner - not in attendance
Tye Reed - not in attendance
Jim Rivera

Invited Attendees:

Robert Lysek, CEO
William H. Platt II, General Counsel
Peter Costa, Business Manager

ITEM ONE - CALL TO ORDER

Board President Barry Dobil called the meeting to order at 6:16PM. EEACS Board Meetings dates were posted for public announcement in the Sunday September 13, 2015 addition of The Morning Call in accordance with the Pennsylvania's Sunshine Act. The meeting was opened with the Pledge of Allegiance.

ITEM TWO - APPROVAL OF MARCH 17, 2016 AGENDA ITEMS

The Board was provided with a copy of the Agenda on Friday, February 12, 2016. Mr. Dobil moved to approve the Agenda. Ms. Graner approved the motion. Mr. Rivera seconded the motion and it passed unanimously.

ITEM THREE - APPROVAL OF FEBRUARY 18, 2016 MEETING MINUTES

The Board was provided with draft minutes from the February 18, 2016 regular meeting on Friday, March 11, 2016. Ms. Graner moved to approve the Minutes. Mr. Rivera approved the minutes as written. Mr. Dobil seconded the motion and it passed unanimously.

ITEM FOUR - APPROVAL OF PRESENTATIONS/DISCUSSIONS

- a. **CEO's Report** - Robert Lysek presented the CEO's report to the Board.
 - o **Food:** The CEP (Community Eligibility Program) was finalized and payments are being processed.
 - o **Transportation:** First Student training office is official established at EEACS and the partnership is strong. There was a large training held today on campus.
 - o **Building:** In lieu of the suspended budget crises, both parties, landlord and EEACS, agreed to partial rent payments until the situation at the State level is resolved. Future plans for the 2016/2017 school year's build-out are being discussed.



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- Operations: QNB agreed to extending the credit line should the State budget crisis continue, but decision at the State level will determine the if this is necessary. The Golf Outing is scheduled for Saturday, April 30th. We have a considerable interest and responses for attending the event. Our goal is for enough participation to have the course solely for EEACS's event. The Parent Advocacy event at LLACS (Lincoln Leadership Academy Charter School) was held last night and went well. The topic was on how to engage their State Representative for teachers and parents. Lehigh Valley Faces is currently producing a video on the school that will be posted on the website and used for promoting the school.
 - Student/Staff Attendance: Students- 781/ 94% - 96% staff attendance
 - Tours/JL Mann update: Lisa Graner visited EEACS, Stacy Simmers from MERC with Lehigh Valley Hospital and The Morning Call who is doing a story on the school. Jenn Mann spoke to State Representative Schlossberg about a school zone designation. The business plan discussion is finished and will be presented to the Board once it has been formally documented. LLACS is looking at a political event in late April which EEACS will be a part of.
 - Education Quality – Formal teacher observations are in motion. They consist of announced and unannounced observations of teacher's class room performance.
 - Related Services – 114/788 - 100% compliant
 - Share Resource Minutes - Several field trips to the Art Museum and My Brothers Keeper went well. LEMW presented to the 2nd and 3rd grade students. There was a field trip to the DeVinci Center today and their employees were impressed with the mannerism of our students.
 - Miscellaneous: Keystone Alliance board meeting/PD and School Board Governance in Hershey March 3rd and 4th went well. Mr. Dobil, our Board President also attended. KAPCS Rally is scheduled for May 16th at the State Capital. Close to 15,000 students are planned to attend which includes 100 from EEACS. In our recent food drive, 1500 food items were donated to the City Limits Church. A Spring egg hunt was held for the Elementary students and we thank Josh Early Candies for their donations to the event. On the schedule is an Open House for March 22nd and Kindergarten/5th Grade Lottery on April 13th.
- b. **Financial Report** –Peter Costa, Business Manager from Santilli & Thomson present the financial report to the Board on Friday, March 11, 2016 and they were submitted to record with no contentions. This report will be put on file for audit.
- c. **Student Representative** - Xilia Luna gave her report on behalf of the Student Board. Student body statistics are: Board Members 5, Student Government 42, Pledge 59, Positive 184, Neutral 124, and Concern 11. Student Government held a bake sale today and will have a Spring Fling on April 1st.
- d. **Student Presentation** - Jamal George Jr. gave a presentation on Joe Luis.
- e. **Parent Representative** –Allison Davis not is attendance.



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ITEM FIVE – NEW BUSINESS

- a. Resolution to approve the EEACS Ethics Policy. A motion was made by Ms. Graner to approve the Resolution as presented. Mr. Rivera seconded the motion and it passed unanimously.
- b. Resolution to approve Bruce Johnson as a per diem sub. A motion was made by Mr. Rivera to approve the Resolution as presented. Mr. Dobil seconded the motion and it passed unanimously.

ITEMS SIX - DISCUSSIONS AND ANNOUNCEMENTS

- a. Pastor Jim Rivera commented on the inner workings of the school and that he was amazed at how much EEACS has done considering the challenges of events, such as the State Budget Crisis, they had been facing.

ITEMS SEVEN - ADJOURNMENT

Mr. Dobil thanked all the participants in tonight's Board Meeting and announced the next Board Meeting would be held on Thursday, April 21, 2016 at 6:00PM in the cafeteria of EEACS. At 6:29PM, Ms. Graner moved to adjourn the meeting. Mr. Rivera seconded the motion and it passed unanimously.