



EXECUTIVE EDUCATION ACADEMY CHARTER SCHOOL

555 Union Boulevard | Allentown, PA 18109
610-841-7044 | fax 610-841-7187 | www.ee-schols.org

BOARD OF TRUSTEES MEETING

PUBLIC MEETING MEETING MINUTES JUNE 22, 2017

A public meeting of the Executive Education Academy Charter School Board of Trustees was held at 6:00PM on June 22, 2017 at the Executive Education Academy Charter School located at 555 Union Boulevard, Allentown, Lehigh County, Pennsylvania.

Trustees Attending:

Barry Dobil – via phone
Kristen Kirschner
Tye Reed – via phone
Pastor Jim Rivera – not in attendance
Dr. Betsy Swope

Invited Attendees:

Robert Lysek, CEO
Stephen Flavell, COO
Selma Abi-Daher - Controller
William Platt, Esq.
Bruce Johnson, COS

ITEM ONE - CALL TO ORDER

Board Member Dr. Betsy Swope called the meeting to order at 6:00pm. EEACS Board Meeting dates were posted for public announcement in the Friday, November 4, 2016 edition of The Morning Call in accordance with the Pennsylvania Sunshine Act. The meeting was opened with the Pledge of Allegiance followed by a role call of the Board of Trustee Members.

ITEM TWO - APPROVAL OF JUNE 22, 2017 AGENDA ITEMS

The Board was provided with a copy of the Agenda on Monday, June 19, 2017. Dr. Swope moved to approve the Agenda. Mrs. Kirschner motioned to approve the Agenda and Mr. Reed seconded. The Agenda was approved unanimously.

ITEM THREE - APPROVAL OF MAY 25TH, 2017 BOARD MEETING MINUTES

The Board was provided with a draft of the Minutes for the May 25th, 2017 Board Meeting on Monday, June 19, 2017. Mr. Reed motioned to approve the Minutes and Mrs. Kirschner seconded. The Minutes were approved unanimously.

ITEM FOUR - APPROVAL OF PRESENTATIONS/DISCUSSIONS

- a. **CEO's Report** - Robert Lysek presented the CEO's report to the Board covering the following:
 - o Human Resources & Staff
 - o Food Services
 - o Transportation
 - o Building
 - o Operations
 - o Student/Staff Attendance
 - o Tours/JL Mann update
 - o Education Quality
- b. **Financial Report** – Ms. Selma Abi-Daher, Controller supplied the Board with the May financial report on Monday, June 19th, 2017. There were no additions or corrections to the report and it was submitted to record. The financial report will be placed on file for audit.



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ITEM FIVE – PUBLIC COMMENT ON AGENDA RELATED ITEMS

Dr. Swope opened the floor to the submission of public comments on Agenda items, but none were submitted.

ITEM SIX – NEW BUSINESS

- a. Dr Swope asked for a motion to approve the six resolutions in total. Mr. Reed motioned to approve the resolution and Mrs. Kirschner seconded the motion. All six resolution were approved unanimously.

Approval of 2017/2018 School Board Meeting dates.

Approval of EEACS 2017/2018 School Calendar.

Approval of 2017/2018 Personnel Budget Assumptions

Approval of 2017/2018 Employee Medical, Disability and Life Insurance

Approval of Federal Fiscal Funds Policy

Approval of Homebound Instruction Policy

ITEM SEVEN – COURTESY OF THE FLOOR TO PUBLIC COMMENT ON NON-AGENDA ITEMS

Dr. Swope opened the floor to public comments on non-agenda items, but none were submitted.

ITEM EIGHT - ADJOURNMENT

Dr. Swope thanked everyone for their participation in the meeting. The next Board Meeting will be held on Thursday, July 27th, 2017 at 6:00PM in the cafeteria of EEACS. Dr. Swope asked for a motion to adjourn. Mrs. Kirschner motioned. Mr. Reed seconded the motion and the meeting was adjourned at 6:23pm.