



EXECUTIVE EDUCATION ACADEMY CHARTER SCHOOL

555 Union Boulevard | Allentown, PA 18109
610-841-7044 | fax 610-841-7187 | www.ee-schools.org

BOARD OF TRUSTEES MEETING

Public Meeting

MEETING MINUTES

May 27, 2021

A public Zoom meeting of the Executive Education Academy Charter School Board of Trustees was held at 6:00pm on May 27, 2021 at the Executive Education Academy Charter School located at 555 Union Boulevard, Allentown, Lehigh County, Pennsylvania.

Trustees Attending:

Barry Dobil
Ty Reed
Gabriel Rendon
Pastor Jim Rivera
Dr. Betsy Swope

Invited Attendees:

Robert Lysek, CEO
Stephen Flavell, COO
Dr. Selma Chehouri Abi-Daher, CFO
Marie McConnell, Counsel – not present
Sue Sos – Secretary to Board – not present

ITEM ONE - CALL TO ORDER

Board President Mr. Barry Dobil called the Zoom meeting to order 6:05pm. EEACS Board Meeting dates were posted for public announcement in the Thursday, July 16, 2020 edition of The Morning Call in accordance with the Pennsylvania Sunshine Act 65. Mr. Dobil reported that prior to the meeting, an Executive Session was held for discussion of personnel and safety matters with no votes having been taken. The meeting was opened with the Pledge of Allegiance followed by a roll call of the Board of Trustee Members.

ITEM TWO - APPROVAL OF MAY 27, 2021 AGENDA ITEMS

The Board was provided with a copy of the Agenda on Tuesday, May 25, 2021. Mr. Dobil asked for a motion to accept the Agenda as written. Dr. Swope motioned to approve the Agenda as written and Mr. Reed seconded. The Agenda was approved unanimously.

ITEM THREE - APPROVAL OF APRIL 22, 2021 BOARD MEETING MINUTES

The Board was provided with a draft of the Minutes for the April 2021 Board Meeting on Tuesday, May 25, 2021. Mr. Dobil asked for a motion to approve the April Minutes as written. Mr. Rendon motioned to approve the Minutes and Mr. Reed seconded. The Minutes were approved unanimously.

ITEM FOUR - PRESENTATIONS/DISCUSSIONS

- a. **CEO's Report** – Mr. Robert Lysek presented the CEO's report to the Board of Trustees highlighting operations. There was no additional discussion and the report was submitted to record.
- b. **Financial Report** – Dr. Selma Chehouri Abi-Daher, CFO, supplied the Board with the April 2021 financial report on Tuesday, May 25, 2021. There were no additions or corrections to the report and it was submitted to record. The financial reports will be placed on file for audit.
- c. **Chief Academic Officer Report** was presented by Stephen Flavell in lieu of Tiffany O'Brien's absence.
- d. **Lower Grades (K-6) School Report** was presented by Stephen Flavell in lieu of Tamara Klas, CSD.
- e. **Upper Grades (7-12) School Report** was presented by Clifford Harmon IV, CSD.



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f. **Student Services Report & Athletics** was presented by Michael Ricciutti, CSS.

ITEM FIVE – PUBLIC COMMENT ON AGENDA RELATED ITEMS

Mr. Dobil opened the floor to the submission of public comments on Agenda items, but none were submitted or flagged on Zoom prior to the meeting monitored by Robert Lysek or submitted to Sue Sos.

ITEM SIX – NEW BUSINESS

- a. Mr. Dobil asked for a motion to accept the resignation of Gabriel Rendon who was serving as a Board Trustee and Treasurer to the Board. Dr. Swope motioned to accept and Pastor Rivera seconded the motion. The resignation of Gabriel Rendon was accepted.
- b. Mr. Dobil opened the floor to the nomination of a replacement Trustee. Dr. Swope motioned to nominate Tracy Becker. Mrs. Becker introduced herself and explained her background and past accomplishments. Mr. Dobil seconded the motion and put the nomination to a vote. It passed unanimously for Mrs. Becker to serve as a Trustee on the School Board. Pennsylvania Law requires an oath of office which was performed by Stephanie Koenig from Fitzpatrick Lentz & Bubba, P.C.. The Board congratulated and welcomed Mrs. Becker.
- c. Dr. Swope asked for a motion to appoint Tracy Becker as Treasurer to the Board. Mr. Dobil seconded the motion and Mrs. Becker was appointed as Treasurer to the Board unanimously.
- d. Mr. Dobil asked for a motion to amend the Board Meeting dates for the 2021/2022 school year by removing July's meeting date. Mr. Dobil motioned to approve and Pastor Rivera seconded the motion. The Board Meeting dates for 2021/2022 was amended unanimously with no discussion and according to the Sunshine Act 65, will be published in The Morning Call.

ITEM SEVEN - DISCUSSION AND ANNOUNCEMENTS FROM THE BOARD OF TRUSTEES

Mr. Dobil, as well as all of the Trustees, expressed their appreciation and thanks to Mr. Rendon for his dedication to the EEACS Board since November 2016. The Trustees also welcomed Tracy Becker to the Board and thanked her for accepting the Treasurer's position. Mr. Dobil congratulated Mr. Lysek on acquiring the support of Lehigh Valley Hospital in building of the new field house.

ITEM EIGHT – PUBLIC COMMENT ON NON-AGENDA RELATED ITEMS

Mr. Dobil opened the floor to the submission of public comments on Non-Agenda items, but none were in the Zoom waiting room monitored by Mr. Lysek or to Sue Sos.

ITEM NINE - ADJOURNMENT

With the completion of all Agenda items, Mr. Dobil asked for a motion to adjourn the meeting. Mr. Dobil motioned to adjourn. Dr. Swope seconded the motion and the meeting was adjourned at 6:37 pm. The next Board Meeting will be held on Thursday, June 24, 2021 at 6:00pm in the 1st floor Boardroom of EEACS.