



EXECUTIVE EDUCATION ACADEMY CHARTER SCHOOL

555 Union Boulevard | Allentown, PA 18109
610-841-7044 | fax 610-841-7187 | www.ee-schols.org

BOARD OF TRUSTEES MEETING

PUBLIC MEETING MEETING MINUTES JANUARY 25, 2018

A public meeting of the Executive Education Academy Charter School Board of Trustees was held at 6:00PM on January 25, 2018 at the Executive Education Academy Charter School located at 555 Union Boulevard, Allentown, Lehigh County, Pennsylvania.

Trustees Attending:

Barry Dobil
Ty Reed
Gabriel Rendon - not present
Pastor Jim Rivera
Dr. Betsy Swope - not present

Invited Attendees:

Robert Lysek, CEO
Stephen Flavell, COO
Selma Abi-Daher, Controller
William Platt, Esq.
Bruce Johnson, CBO

ITEM ONE - CALL TO ORDER

Board President Barry Dobil called the meeting to order at 6:00pm. EEACS Board Meeting dates were posted for public announcement in the Saturday, August 26, 2017 edition of The Morning Call in accordance with the Pennsylvania Sunshine Act. The meeting was opened with the Pledge of Allegiance followed by a roll call of the Board of Trustee Members.

ITEM TWO - APPROVAL OF JANUARY 25, 2018 AGENDA ITEMS

The Board was provided with a copy of the Agenda on Monday, January 22, 2018. Mr. Dobil made an adjustment to move item 5a to 8a and asked for a motion with the change. Pastor Rivera motioned to approve the Agenda and Mr. Reed seconded. The Agenda was approved unanimously.

ITEM THREE - APPROVAL OF DECEMBER 21, 2017 BOARD MEETING MINUTES

The Board was provided with a draft of the Minutes for the December 21, 2017 Board Meeting on Monday, January 22, 2018. Mr. Reed motioned to approve the Minutes and Pastor Rivera seconded. The Minutes were approved unanimously.

ITEM FOUR - APPROVAL OF PRESENTATIONS/DISCUSSIONS

- a. **CEO's Report** - Robert Lysek presented the CEO's report to the Board covering the following:
 - o Human Resources & Staff
 - o Food Services
 - o Transportation
 - o Building
 - o Operations
 - o Tours
 - o Student/Staff Attendance
 - o PTO
- b. **Financial Report** – Ms. Selma Abi-Daher, Controller, supplied the Board with the December financial report on Monday, January 22, 2018. There were no additions or corrections to the report and it was submitted to record. The financial report will be placed on file for audit.



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- c. **Student Representative** - Elias Cruz, Student Government President, presented the government statistics, the initiation of the Environmental Science Club with a 20 student participation, and an upcoming trip to the movies.
- d. **Presentation** - Bob Burcin, Team Leader, introduced Yohana Garcia, CEO and Camila Turcios Hernandez, COO both of Team 3, 5th and 6th grade. The presentation consisted of a day as a Team 3 student. A highlight was to expose students to as many careers as possible on the upcoming Career Day. They also reviewed Team 3's community jobs which the students volunteer and apply for.
- e. **Parent Representative** – Christine Agosto presented information to the Board on the recent Family Fun Night.

ITEM FIVE – PUBLIC COMMENT ON AGENDA RELATED ITEMS

Mr. Dobil opened the floor to the submission of public comments on Agenda items, but none were submitted before the meeting began.

ITEM SIX- NEW BUSINESS

- a. Resolution to accept and approve the 2016-2017 Finance Audit and IRS 990. Mr. Dobil asked for a motion on the resolution. Mr. Reed motioned to approve. Mr. Dobil seconded the motion and the resolution passed unanimously.

ITEM SEVEN - DISCUSSION AND ANNOUNCEMENTS

Mr. Dobil opened the floor to the non-agenda items. Mr. Reed and Pastor Rivera both expressed their appreciation to be involved with the School.

After Mr. Dobil stated the policies of "Public Comment" at EEACS Board Meetings, Bruce Davis, Lehigh Valley Chess President, gave a slide presentation on the purpose and benefits of the Chess Club to students in relationship to math and critical thinking skills.

ITEM EIGHT - ADJOURNMENT

Mr. Dobil asked for a motion to adjourn. Pastor Rivera motioned to adjourn. Mr. Reed seconded the motion and the meeting was adjourned at 6:24pm. The next Board Meeting will be held on Thursday, February 22, 2018 at 6:00PM in the business offices area of EEACS.