



EXECUTIVE EDUCATION ACADEMY CHARTER SCHOOL

555 Union Boulevard | Allentown, PA 18109
610-841-7044 | fax 610-841-7187 | www.ee-schols.org

BOARD OF TRUSTEES MEETING

PUBLIC MEETING

MEETING MINUTES

OCTOBER 26, 2017

A public meeting of the Executive Education Academy Charter School Board of Trustees was held at 6:00PM on October 26, 2017 at the Executive Education Academy Charter School located at 555 Union Boulevard, Allentown, Lehigh County, Pennsylvania.

Trustees Attending:

Barry Dobil - not in attendance
Kristen Kirschner
Tye Reed
Pastor Jim Rivera
Dr. Betsy Swope

Invited Attendees:

Robert Lysek, CEO
Stephen Flavell, COO
Selma Abi-Daher, Controller
William Platt, Esq. - not in attendance
Bruce Johnson, CBO

ITEM ONE - CALL TO ORDER

Board Member Dr. Betsy Swope called the meeting to order at 6:02pm. EEACS Board Meeting dates were posted for public announcement in the Saturday, August 26, 2017 edition of The Morning Call in accordance with the Pennsylvania Sunshine Act. The meeting was opened with the Pledge of Allegiance followed by a roll call of the Board of Trustee Members.

ITEM TWO - APPROVAL OF OCTOBER 26, 2017 AGENDA ITEMS

The Board was provided with a copy of the Agenda on Friday, October 20, 2017. Dr. Swope opened discussion and asked for a motion. Mr. Reed motioned to approve the Agenda and Pastor Rivera seconded. The Agenda was approved unanimously.

ITEM THREE - APPROVAL OF SEPTEMBER 28, 2017 BOARD MEETING MINUTES

The Board was provided with a draft of the Minutes for the September 28, 2017 Board Meeting on Friday, October 20, 2017. After discussion, Mr. Reed motioned to approve the Minutes and Mrs. Kirschner seconded. The Minutes were approved unanimously.

ITEM FOUR - APPROVAL OF PRESENTATIONS/DISCUSSIONS

- a. **CEO's Report** - Robert Lysek presented the CEO's report to the Board covering the following:
- Food Services
 - Transportation
 - Building
 - Operations
 - Tours
 - Student/Staff Attendance
 - Education Quality
- b. **Financial Report** – Ms. Selma Abi-Daher, Controller, supplied the Board with the September financial report on Friday, October 20, 2017. There were no additions or corrections to the report and it was submitted to record. The financial report will be placed on file for audit.



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- c. **Presentation** – A presentation was given to the Board by Team 6, 11th grade. Miss Mayberry, Art Teacher of the higher grades, explained the art work that was on display which was zentangle animals with optical illusion backgrounds.

ITEM FIVE – PUBLIC COMMENT ON AGENDA RELATED ITEMS

Dr. Swope opened the floor to the submission of public comments on Agenda items, but none were submitted before the meeting began.

ITEM SIX- NEW BUSINESS

- a. Resolution to approve the Stipend Program for EEACS staff. After discussion, Dr. Swope asked for a motion on the resolution. Mr. Reed motioned to approve. Pastor Rivera seconded the motion and the resolution passed unanimously.

ITEM SEVEN - DISCUSSION AND ANNOUNCEMENTS

Dr. Swope announced the resignation of Mrs. Kristen Kirschner. Kristen expressed her sadness in leaving. She commented on her high respect for the school and all its accomplishments. Dr. Swope opened the floor to the Board of Trustees for comments. Mr. Lysek thanked Kristen for devotion and participation in establishing the school since before day one and her ongoing support over the past 4 years. Mr. Flavell also thanked Kristen and mentioned that she will be missed.

Dr. Swope opened the floor to the nomination of a replacement Trustee. Pastor Rivera motioned to nominate Gabriel Rendon, founder of the Literacy Center of Lehigh Valley. Mr. Rendon introduced himself and explained his background and past accomplishments. Mr. Reed seconded the motion. Dr. Swope put the nomination to a vote and it passed unanimously. The Board congratulated and welcomed Mr. Rendon.

ITEM EIGHT – COURTESY OF THE FLOOR TO PUBLIC COMMENT ON NON-AGENDA ITEMS

Dr. Swope opened the floor to the submission of public comments, but none were submitted.

ITEM NINE - ADJOURNMENT

Dr. Swope asked for a motion to adjourn. Pastor Rivera motioned to adjourn. Mr. Reed seconded the motion and the meeting was adjourned at 6:22pm. The next Board Meeting will be held on Thursday, November 16, 2017 at 6:00PM in the cafeteria of EEACS.