



EXECUTIVE EDUCATION ACADEMY CHARTER SCHOOL

555 Union Boulevard | Allentown, PA 18109
610-841-7044 | fax 610-841-7187 | www.ee-schols.org

BOARD OF TRUSTEES MEETING

PUBLIC MEETING MEETING MINUTES NOVEMBER 16, 2017

A public meeting of the Executive Education Academy Charter School Board of Trustees was held at 6:00PM on November 16, 2017 at the Executive Education Academy Charter School located at 555 Union Boulevard, Allentown, Lehigh County, Pennsylvania.

Trustees Attending:

Barry Dobil
Ty Reed
Gabriel Rendon – not voting
Pastor Jim Rivera
Dr. Betsy Swope

Invited Attendees:

Robert Lysek, CEO
Stephen Flavell, COO – not in attendance
Selma Abi-Daher, Controller
William Platt, Esq.
Bruce Johnson, CBO

ITEM ONE - CALL TO ORDER

Board President Barry Dobil called the meeting to order at 6:02pm. EEACS Board Meeting dates were posted for public announcement in the Saturday, August 26, 2017 edition of The Morning Call in accordance with the Pennsylvania Sunshine Act. The meeting was opened with the Pledge of Allegiance followed by a roll call of the Board of Trustee Members.

ITEM TWO - APPROVAL OF NOVEMBER 16, 2017 AGENDA ITEMS

The Board was provided with a copy of the Agenda on Friday, November 10, 2017. Mr. Dobil opened discussion and asked for a motion. Dr. Swope motioned to approve the Agenda and Mr. Reed seconded. The Agenda was approved unanimously.

ITEM THREE - APPROVAL OF OCTOBER 26, 2017 BOARD MEETING MINUTES

The Board was provided with a draft of the Minutes for the September 28, 2017 Board Meeting on Friday, November 10, 2017. After discussion, Mr. Reed motioned to approve the Minutes and Pastor Rivera seconded. The Minutes were approved unanimously.

ITEM FOUR - APPROVAL OF PRESENTATIONS/DISCUSSIONS

- a. **CEO's Report** - Robert Lysek presented the CEO's report to the Board covering the following:
 - o Human Resources & Staff
 - o Food Services
 - o Transportation
 - o Building
 - o Operations
 - o Tours
 - o Student/Staff Attendance
- b. **Financial Report** – Ms. Selma Abi-Daher, Controller, supplied the Board with the October's financial report on Friday, November 10, 2017. There were no additions or corrections to the report and it was submitted to record. The financial report will be placed on file for audit.



EXECUTIVE EDUCATION ACADEMY CHARTER SCHOOL

555 Union Boulevard | Allentown, PA 18109
610-841-7044 | fax 610-841-7187 | www.ee-schols.org

BOARD OF TRUSTEES MEETING

- c. **Presentation** – A presentation was given to the Board by Team 2, 3rd and 4th grades. Mr. Acevado, Team Leader introduced, Mr. Thomas and the 4th grade students who were presenting. The topic of the presentation was the rain cycle. Mr. Thomas explained all the class room projects that were involved in the learning process. The 4th grade students, Alina Thomas, Carter Swaby, and Cadeo Estronza, present their projects to the attendees.
- d. **Parent Representative** – Christine Agosto presented information on the outcome of the Parent/Teacher Conferences and noted that on November 28th there would be a turkey pot luck.

ITEM FIVE – PUBLIC COMMENT ON AGENDA RELATED ITEMS

Mr. Dobil opened the floor to the submission of public comments on Agenda items, but none were submitted before the meeting began.

ITEM SIX- NEW BUSINESS

- a. Resolution to approve the Comprehensive Plan as submitted. After discussion, Mr. Dobil asked for a motion on the resolution. Pastor Rivera motioned to approve. Dr. Swope seconded the motion and the resolution passed unanimously.

ITEM SEVEN - DISCUSSION AND ANNOUNCEMENTS

Dr. Swope and Pastor Rivera commented on the outstanding presentation by the 4th grade students.

ITEM EIGHT – COURTESY OF THE FLOOR TO PUBLIC COMMENT ON NON-AGENDA ITEMS

Mr. Dobil opened the floor to the submission of public comments, but none were submitted.

ITEM NINE - ADJOURNMENT

Mr. Dobil asked for a motion to adjourn. Dr. Swope motioned to adjourn. Mr. Reed seconded the motion and the meeting was adjourned at 6:23pm. The next Board Meeting will be held on Thursday, December 21st, 2017 at 6:00PM in the cafeteria of EEACS.