



EXECUTIVE EDUCATION ACADEMY CHARTER SCHOOL

555 Union Boulevard | Allentown, PA 18109
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BOARD OF TRUSTEES MEETING

PUBLIC MEETING MEETING MINUTES DECEMBER 21, 2017

A public meeting of the Executive Education Academy Charter School Board of Trustees was held at 6:00PM on December 21, 2017 at the Executive Education Academy Charter School located at 555 Union Boulevard, Allentown, Lehigh County, Pennsylvania.

Trustees Attending:

Barry Dobil
Ty Reed – not in attendance
Gabriel Rendon
Pastor Jim Rivera
Dr. Betsy Swope

Invited Attendees:

Robert Lysek, CEO
Stephen Flavell, COO
Selma Abi-Daher, Controller
William Platt, Esq.
Bruce Johnson, CBO

ITEM ONE - CALL TO ORDER

Board President Barry Dobil called the meeting to order at 6:00pm. EEACS Board Meeting dates were posted for public announcement in the Saturday, August 26, 2017 edition of The Morning Call in accordance with the Pennsylvania Sunshine Act. The meeting was opened with the Pledge of Allegiance followed by a roll call of the Board of Trustee Members.

ITEM TWO - APPROVAL OF DECEMBER 21, 2017 AGENDA ITEMS

The Board was provided with a copy of the Agenda on Friday, December 15, 2017. Mr. Dobil opened discussion and asked for a motion. Dr. Swope motioned to approve the Agenda and Pastor Rivera seconded. The Agenda was approved unanimously.

ITEM THREE - APPROVAL OF NOVEMBER 16, 2017 BOARD MEETING MINUTES

The Board was provided with a draft of the Minutes for the November 16, 2017 Board Meeting on Friday, December 15, 2017. Dr. Swope motioned to approve the Minutes and Mr. Rendon seconded. The Minutes were approved unanimously.

ITEM FOUR - APPROVAL OF PRESENTATIONS/DISCUSSIONS

- a. **CEO's Report** - Robert Lysek presented the CEO's report to the Board covering the following:
 - o Human Resources & Staff
 - o Food Services
 - o Transportation
 - o Building
 - o Operations
 - o Tours
 - o Student/Staff Attendance
 - o PTO
- b. **Financial Report** – Ms. Selma Abi-Daher, Controller, supplied the Board with the November's financial report on Friday, December 15, 2017. There were no additions or corrections to the report and it was submitted to record. The financial report will be placed on file for audit.



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- c. **Presentation**– An introduction was given by Megan Mayberry who teaches art to 9th, 10th, and 11th grades. Students from Team 5 presented abstract sculptures from their favorite artists including background and research information.
- d. **Parent Representative** – Christine Agosto presented information to the Board on the Winter Concert, and the donations of toys.

ITEM FIVE – PUBLIC COMMENT ON AGENDA RELATED ITEMS

Mr. Dobil opened the floor to the submission of public comments on Agenda items, but none were submitted before the meeting began.

ITEM SIX- NEW BUSINESS

- a. Resolution to approve the Service One LLC Contract Amendment. After discussion, Mr. Dobil asked for a motion on the resolution. Dr. Swope motioned to approve. Pastor Rivera seconded the motion and the resolution passed unanimously.
- b. Resolution to approve the PIAA Application. After discussion, Mr. Dobil asked for a motion on the resolution. Dr. Swope motioned to approve. Pastor Rivera seconded the motion and the resolution passed unanimously.

ITEM SEVEN - DISCUSSION AND ANNOUNCEMENTS

Mr. Dobil opened the floor to the non-agenda items but none were discussed.

ITEM EIGHT – COURTESY OF THE FLOOR TO PUBLIC COMMENT ON NON-AGENDA ITEMS

Mr. Dobil opened the floor to the submission of public comments. Sonia Davis, President of the PTO, read a letter from a parent. The letter pertained to educational services for her son to assist with improving in literacy academics. Mr. Dobil expressed his appreciation in bringing these matters to the Board's attention and offered additional discussion in the future.

ITEM NINE - ADJOURNMENT

Mr. Dobil asked for a motion to adjourn. Dr. Swope motioned to adjourn. Pastor Rivera seconded the motion and the meeting was adjourned at 6:23pm. The next Board Meeting will be held on Thursday, January 25, 2018 at 6:00PM in the business offices area of EEACS.