



EXECUTIVE EDUCATION ACADEMY CHARTER SCHOOL

555 Union Boulevard | Allentown, PA 18109
610-841-7044 | fax 610-841-7187 | www.ee-schools.org

BOARD OF TRUSTEES MEETING

Public Meeting

MEETING MINUTES

February 27, 2025

A public meeting of the Executive Education Academy Charter School Board of Trustees was held at 6:00 pm on February 27, 2025 at the Executive Education Academy Charter School located at 555 Union Boulevard, Allentown, Lehigh County, Pennsylvania.

Trustees Attending:

Barry Dobil –present
Ty Reed – present
Jim Rivera – not present
Dr. Betsy Swope – present
Tracy Becker – present
Miriam Hazim - present

Invited Attendees:

Robert Lysek, CEO – present
Stephen Flavell, COO – present
Dr. Selma Chehouri Abi-Daher, CFO – present
Kim Bjorkman – Secretary to Board – present

Invited Attendees (continued):

Naomi Centrella - Counsel – present
Michael Ricciutti – CSO – present
Kiersten Yeakel – CSD – present
Tamara Klas – CSD – present
Matthew Wilttrout – CSD – present
Kaiyah George - Student Representative – not present
Parent Representative – n/a

Visitors:

none

ITEM ONE - CALL TO ORDER

Board President Barry Dobil called the meeting to order at 6:00 pm. EEACS Board Meeting dates were posted for public announcement in the Wednesday, July 3, 2024 edition of The Morning Call in accordance with the Pennsylvania Sunshine Act 65. Mr. Dobil reported that prior to the meeting, an Executive Session was held for discussion of personnel and safety matters with no votes having been taken. The meeting was opened with the Pledge of Allegiance followed by a roll call of the Board of Trustee Members.

ITEM TWO - APPROVAL OF FEBRUARY 27, 2025 AGENDA ITEMS

The Board was provided with a copy of the Agenda on Friday, February 21, 2025. Mr. Dobil asked for a motion to accept the Agenda as written. Mrs. Becker motioned to approve the Agenda as written and Mr. Dobil seconded. The Agenda was approved unanimously.

ITEM THREE - APPROVAL OF JANUARY 23, 2025 BOARD MEETING MINUTES

The Board was provided with a draft of the Minutes for the January 23, 2025 board Meeting on Friday, February 21, 2025. Mr. Dobil asked for a motion to approve the January Minutes as written. Dr. Swope motioned to approve the Minutes and Mr. Reed seconded. The Minutes were approved unanimously.

ITEM FOUR - PRESENTATIONS/DISCUSSIONS

- a. **CEO's Report** was presented by Robert Lysek, CEO. Mr. Lysek stated that the golf outing for 2025 has been scheduled for May 31st. LVHN is moving in more athletic training equipment. There



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will be an additional 125 students added to K, 3rd, 5th, 6th, and 8th grade enrollments for the upcoming school year. The staff of the month that was chosen is Mrs. Maria Sproat. EEACS is waiting on Allentown School District's calendar for the 2025-2026 school year. The playground project is waiting on permits in order to begin. EEACS hosted the District Eleven basketball games.

- b. **Financial Report** – Dr. Selma Chehouri Abi-Daher, CFO, supplied the Board with the January financial report on Friday, February 21, 2025. There were no additions or corrections to the report and it was submitted to record. The financial reports will be placed on file for audit.
- c. **Chief of Operations Report** was presented by Mr. Flavell. Mr. Flavell stated the current enrollment remains at 1,501 students and 1,383 students on the waitlist. The boys' basketball team went 12-10 for the season. Leon Gonzalez of the boys' wrestling team finished with the highest in school history and placed sixth in districts. Anabel Ramos of the girls' wrestling team placed third at districts and second at regionals. Ms. Ramos is the first state qualifier in school history. Girls' basketball has secured a spot in the State tournament. EEACS is still waiting on the vulnerability assessment from the State police. Food Services has taken over the concession stand for athletics and other events. The high school cafeteria equipment installation should be completed over the summer months.
- d. **Chief Staff Officer Report** was presented by Mr. Ricciutti. Mr. Ricciutti stated that there will possibly be 15 additional staff hired for the upcoming school year.
- e. **Lower Grades (K-5) School Report** was presented by Ms. Yeakel. Ms. Yeakel stated that the second quarter conferences were held last month. Weller Health presented information on brain health, bullying, and dental hygiene. Fifth grade students held their annual Wax Museum for Black History month which was presented to their families and the rest of the elementary school students. Elementary has begun to prepare for PSSAs with a program called Firefly.
- f. **Middle Grades (6-8) School Report** was presented by Ms. Klas. Ms. Klas stated that the Blue Mountain field trip was very successful this year and is being considered for all of Middle school next year. Spring picture day is scheduled. Middle school is working on the formal, field day, and the 8th grade picnic.
- g. **Upper Grades (9-12) School Report** was presented by Mr. Wilttrout. Mr. Wilttrout stated that a group of students attended the Lehigh County Student Forum Event on February 20th at Panther Valley High School. EEACS will host the event on April 10th. Eighteen visited Cetronia Ambulance Corps in an effort to expose students to various medical careers. The students were able to see the call center and observe various kinds of emergency vehicles. There is a student trip to Costa Rica being planned for June 2026. The cost will be approximately \$3,400 per student. Senior picture day is scheduled for March 7th and will be held on campus. There is planning of layout changes and academic changes for the upcoming school year. The senior prom will be held on May 23rd at Twin Lakes and the graduation will be held on June 10th at Symphony Hall.
- h. **Student Representative Report** was not presented.
- i. **Parent Representative Report** was not presented.



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ITEM FIVE – PUBLIC COMMENT ON AGENDA RELATED ITEMS

Mr. Dobil opened the floor to the submission of public comments on Agenda items, but none were submitted.

ITEM SIX – NEW BUSINESS

- a) Resolutions – n/a

ITEM SEVEN - DISCUSSION AND ANNOUNCEMENTS FROM THE BOARD OF TRUSTEES

The Board members welcomed Ms. Miriam Hazim to the Board. Mrs. Becker commented on how impressed she was with the Elementary Wax Museum presentation by the students.

ITEM EIGHT – PUBLIC COMMENT ON NON-AGENDA RELATED ITEMS

Mr. Dobil opened the floor to the submission of public comments on Non-Agenda items, but none were submitted prior to the meeting.

ITEM NINE - ADJOURNMENT

With the completion of all Agenda items, Ms. Hazim motioned to adjourn. Mrs. Becker seconded the motion and the meeting was adjourned at 6:22 pm. The next Board Meeting will be held on Thursday, March 27, 2025 at 6:00 pm in the Board Room.