EXECUTIVE EDUCATION ACADEMY CHARTER SCHOOL
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BOARD OF TRUSTEES MEETING

Public Meeting **MEETING MINUTES** **April 24, 2025**

A public meeting of the Executive Education Academy Charter School Board of Trustees was held at 6:00 pm on April 24, 2025 at the Executive Education Academy Charter School located at 555 Union Boulevard, Allentown, Lehigh County, Pennsylvania.

Trustees Attending:
Barry Dobil –present
Ty Reed – not present
Jim Rivera – not present
Dr. Betsy Swope – present
Tracy Becker – present
Mariam Hazim – not present

Invited Attendees:
Robert Lysek, CEO – present
Stephen Flavell, COO – not present
Dr. Selma Chehouri Abi-Daher, CFO – present
Kim Bjorkman – Secretary to Board – not present

Invited Attendees (continued):
Naomi Centrella - Counsel – present
Michael Ricciutti – CSO – not present
Kiersten Yeakel – CSD – not present
Tamara Klas – CSD – not present
Matthew Wiltrout – CSD – not present
Kaiyah George - Student Representative – not present
Parent Representative – n/a

Visitors:
n/a

ITEM ONE - CALL TO ORDER

Board President Barry Dobil called the meeting to order at 6:00 pm. EEACS Board Meeting dates were posted for public announcement in the Wednesday, July 3, 2024 edition of The Morning Call in accordance with the Pennsylvania Sunshine Act 65. Mr. Dobil reported that prior to the meeting, an Executive Session was held for discussion of personnel and safety matters with no votes having been taken. The meeting was opened with the Pledge of Allegiance followed by a roll call of the Board of Trustee Members.

ITEM TWO - APPROVAL OF APRIL 24, 2025 AGENDA ITEMS

The Board was provided with a copy of the Agenda on Wednesday, April 16, 2025. Mr. Dobil asked for a motion to accept the Agenda as written. Mr. Dobil motioned to approve the Agenda as written and Mrs. Becker seconded. The Agenda was approved unanimously.

ITEM THREE - APPROVAL OF MARCH 27, 2025 BOARD MEETING MINUTES

The Board was provided with a draft of the Minutes for the March 27, 2025 board Meeting on Wednesday, April 16, 2025. Mr. Dobil asked for a motion to approve the March Minutes as written. Dr. Swope motioned to approve the Minutes and Mr. Dobil seconded. The Minutes were approved unanimously.

ITEM FOUR - PRESENTATIONS/DISCUSSIONS

a. **CEO's Report** was presented by Robert Lysek, CEO. The CEO's report was submitted on record. The report includes the Chief of Operations' report, the Chief Staff Officer's report, the Lower School report, the Middle School report, and the High School report.

b. **Financial Report –** Dr. Selma Chehouri Abi-Daher, CFO, supplied the Board with the March financial report on Wednesday, April 16, 2025. There were no additions or corrections to the report and it was submitted to record. The financial reports will be placed on file for audit.

c. **Chief of Operations Report** was not presented by Mr. Flavell, but was included in the CEO's report.

d. **Chief Staff Officer Report** was not presented by Mr. Ricciutti, but was included in the CEO's report.

e. **Lower Grades (K-5) School Report** was not presented by Ms. Yeakel, but was included in the CEO's report.

f. **Middle Grades (6-8) School Report** was not presented by Ms. Klas, but was included in the CEO's report.

g. **Upper Grades (9-12) School Report** was not presented by Mr. Wiltrout, but was included in the CEO's report.

h. **Student Representative Report** was not presented.

i. **Parent Representative Report** was not presented.

ITEM FIVE – PUBLIC COMMENT ON AGENDA RELATED ITEMS

Mr. Dobil opened the floor to the submission of public comments on Agenda items, but none were submitted.

ITEM SIX – NEW BUSINESS

a) **Resolutions – n/a**

ITEM SEVEN - DISCUSSION AND ANNOUNCEMENTS FROM THE BOARD OF TRUSTEES

Mr. Dobil congratulated Mr. Lysek on navigating the issues with the Iron Pigs regarding the upcoming construction of the stadium.

ITEM EIGHT – PUBLIC COMMENT ON NON-AGENDA RELATED ITEMS

Mr. Dobil opened the floor to the submission of public comments on Non-Agenda items, but none were submitted.

ITEM NINE - ADJOURNMENT

With the completion of all Agenda items, Mr. Dobil asked for a motion to adjourn the meeting. Mrs. Becker motioned to adjourn. Dr. Swope seconded the motion and the meeting was adjourned at 6:05 pm. The next Board Meeting will be held on Thursday, May 22, 2025 at 6:00 pm in the Board Room.