



# EXECUTIVE EDUCATION ACADEMY CHARTER SCHOOL

555 Union Boulevard | Allentown, PA 18109  
610-841-7044 | fax 610-841-7187 | www.ee-schols.org

## BOARD OF TRUSTEES MEETING

### **PUBLIC MEETING      MEETING MINUTES      APRIL 26, 2018**

A public meeting of the Executive Education Academy Charter School Board of Trustees was held at 6:14PM on April 26, 2018 at the Executive Education Academy Charter School located at 555 Union Boulevard, Allentown, Lehigh County, Pennsylvania.

#### Trustees Attending:

Barry Dobil  
Ty Reed  
Gabriel Rendon  
Pastor Jim Rivera  
Dr. Betsy Swope

#### Invited Attendees:

Robert Lysek, CEO  
Stephen Flavell, COO  
Bruce Johnson, CBO  
Selma Abi-Daher, Controller  
Sue Sos – Secretary  
William Platt, Esq.  
Student Representative  
Parent Representative

#### **ITEM ONE - CALL TO ORDER**

Board President Barry Dobil called the meeting to order at 6:14pm. EEACS Board Meeting dates were posted for public announcement in the Saturday, August 26, 2017 edition of The Morning Call in accordance with the Pennsylvania Sunshine Act. The meeting was opened with the Pledge of Allegiance followed by a roll call of the Board of Trustee Members.

#### **ITEM TWO - APPROVAL OF APRIL 26, 2018 AGENDA ITEMS**

The Board was provided with a copy of the Agenda on Friday, April 20, 2018. Mr. Dobil asked for a motion to make any changes to the Agenda. Pastor River motioned to change the Agenda and Mr. Dobil moved to have Resolution D removed. Mr. Reed motioned to approve the Agenda as changed and Pastor Rivera seconded. The Agenda was approved unanimously as corrected.

#### **ITEM THREE - APPROVAL OF MARCH 22, 2017 BOARD MEETING MINUTES**

The Board was provided with a draft of the Minutes for the March 22, 2018 Board Meeting on Friday, April 20, 2018. Mr. Rendon motioned to approve the Minutes and Dr. Swope seconded. The Minutes were approved unanimously.

#### **ITEM FOUR - APPROVAL OF PRESENTATIONS/DISCUSSIONS**

- a. **CEO's Report** - Robert Lysek presented the CEO's report to the Board of Trustees highlighting normal operations.. There were no additional discussions and the report was submitted to record.
- b. **Financial Report** – Mrs. Selma Abi-Daher, Controller, supplied the Board with the March financial report on Friday, April 20, 2018. There were no additions or corrections to the report and it was submitted to record. The financial report will be placed on file for audit.
- c. **Student Representative** - Elias Cruz, President of the Student Government, reported on the current student rating system, upcoming field trips, and fundraising events.
- d. **Presentation from Team 1** - The Team Leader of Team 1, Rebecca Ripka, opened with an introduction of the Kindergarten Teachers and a brief description of their topic, "Crossing the Mid-Line". The Teachers presented a PowerPoint and explanation of the physical and educational



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benefits in teaching students to perform movements from the right to left side of their body crossing an imaginary center line and vice versa. These motor planning lessons enable the Kindergarten students to develop functions between both sides of the brain.

- e. **Parent Representative** - Christina Agosto presented the events and fundraisers that occurred as well as future Team events.

### **ITEM FIVE – PUBLIC COMMENT ON AGENDA RELATED ITEMS**

Mr. Dobil opened the floor to the submission of public comments on Agenda items, but none were submitted prior to the meeting.

### **ITEM SIX – NEW BUSINESS**

- a. Election of Board of Trustee - Mr. Dobil indicated that Mr. Rivera's term as Trustee had expired. He was excused from the meeting and related discussion followed. Upon Mr. Rivera's return Mr. Dobil asked for an appropriate motion that Mr. Rivera be re-elected as an At- Large Trustee of Executive Education Academy Charter School. Mr. Reed motioned to approve. Mr. Rendon seconded the motion. After a discussion of appreciation for Pastor Rivera's services, Mr. Dobil took it to vote and the nomination was approved unanimously.
- b. Election of Officers - Mr. Dobil indicated that it was necessary to fill the vacancies of Board Vice President and Treasurer to comply with EEACS Bylaws. Following discussion it was agreed that Dr. Betsy Swope be nominated as Vice President and Mr. Gabriel Rendon as Treasurer. Mr. Dobil asked for a motion.. Mr. Reed motioned to approve and Pastor Rivera seconded. The nominations were approved unanimously.
- c. Resolution to Establish Capitalization Policy Mr. Dobil asked for a motion to approve the resolution as presented. Dr. Swope motioned to approve and Mr. Reed second. The resolution passed unanimously.

### **ITEM SEVEN - DISCUSSION AND ANNOUNCEMENTS**

Mr. Dobil opened the floor to the Board for discussion and/or announcements. Pastor Rivera expressed his appreciation to the Team 1 teachers for their presentation. Mr. Lysek expressed his appreciation of Pastor Rivera's dedication to EEACS and his involvement dating back to the school's petition.

### **ITEM EIGHT – PUBLIC COMMENT ON NON-AGENDA RELATED ITEMS**

Mr. Dobil opened the floor to the submission of public comments on Non-Agenda items, but none were submitted prior to the meeting.

### **ITEM NINE - ADJOURNMENT**

With the completion of all Agenda items, Mr. Dobil thanked participants for their involvement in the Board Meeting and asked for a motion to adjourn. Dr Swope motioned to adjourn. Pastor Rivera seconded the motion and the meeting was adjourned at 6:38pm. The next Board Meeting will be held on Thursday, May 24, 2018 at 6:00PM in the 2nd floor Boardroom of EEACS.