

EXECUTIVE EDUCATION ACADEMY CHARTER SCHOOL

555 Union Boulevard | Allentown, PA 18109
610-841-7044 | fax 610-841-7187 | www.ee-schols.org



BOARD OF TRUSTEES MEETING

MEETING MINUTES

MAY 24, 2018

A public meeting of the Executive Education Academy Charter School Board of Trustees was held at 6:14PM on May 24, 2018 at the Executive Education Academy Charter School located at 555 Union Boulevard, Allentown, Lehigh County, Pennsylvania.

Trustees Attending:

Barry Dobil
Ty Reed - not present
Gabriel Rendon
Pastor Jim Rivera
Dr. Betsy Swope

Invited Attendees:

Robert Lysek, CEO
Stephen Flavell, COO
Bruce Johnson, CBO
Selma Abi-Daher, Controller - not present
Sue Sos – Secretary
William Platt, Esq.
Student Representative
Parent Representative

ITEM ONE - CALL TO ORDER

Board President Barry Dobil called the meeting to order at 6:10pm. EEACS Board Meeting dates were posted for public announcement in the Saturday, August 26, 2017 edition of The Morning Call in accordance with the Pennsylvania Sunshine Act. The meeting was opened with the Pledge of Allegiance followed by a roll call of the Board of Trustee Members.

ITEM TWO - APPROVAL OF MAY 24, 2018 AGENDA ITEMS

The Board was provided with a copy of the Agenda on Friday, May 18, 2018. Mr. Dobil asked for a motion to accept the Agenda as written. Dr Swope motioned to approve the Agenda as written and Pastor Rivera seconded. The Agenda was approved unanimously (as corrected ??? is this correct).

ITEM THREE - APPROVAL OF APRIL 26, 2017 BOARD MEETING MINUTES

The Board was provided with a draft of the Minutes for the April 26, 2018 Board Meeting on Friday, May 18, 2018. Dr. Swope motioned to approve the Minutes and Mr. Rendon seconded. The Minutes were approved unanimously.

ITEM FOUR - APPROVAL OF PRESENTATIONS/DISCUSSIONS

- a. **CEO's Report** - Robert Lysek presented the CEO's report to the Board of Trustees highlighting normal operations. There were no additional discussions and the report was submitted to record.
- b. **Financial Report** – Mrs. Selma Abi-Daher, Controller, supplied the Board with the April financial report on Friday, May 18, 2018. Mr. Dobil, in Mrs. Abi-Daher's absence stated there were no additions or corrections to the report. It was submitted to record and placed on file for audit.
- c. **Presentation from Team 6** - The Team Leader of Team 6, Andrew Waldron, opened with an introduction of Mrs. Wendell who is the ELA Teacher and editor of the EEACS newspaper. Mrs. Wendell explained the process of publishing the school newspaper and the students' involvement.

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Three (there are four listed?) of the student editors, Joseph Rosa, Shy-Diek Francis, Isaiah Rodriquez, and Michael Diaz presented information on their role as editors.

ITEM FIVE – PUBLIC COMMENT ON AGENDA RELATED ITEMS

Mr. Dobil opened the floor to the submission of public comments on Agenda items, but none were submitted prior to the meeting.

ITEM SIX – NEW BUSINESS

- a. Resolution to Approve Board Meeting Dates for 2018-2019 School Year. Mr. Dobil asked for a motion to approve the Board Meeting dates as presented. Mr. Rivera motioned to approve and Dr. Swope seconded. The resolution passed unanimously.
- b. Resolution to approve the Travel Policy. Mr. Dobil asked for a motion to approve the Travel Policy as presented. Mr. Rendon motioned to approve and Dr. Swope seconded. The resolution passed unanimously.
- c. Resolution to approve the Corporate Credit Cards. Mr. Dobil asked for a motion to approve the Corporate Credit Cards as presented. Dr. Swope motioned to approve and Mr. Rendon seconded. The resolution passed unanimously.
- d. Resolution to revise the Bylaws pertaining to "Treasurer". Mr. Dobil asked for a motion to approve the revision as presented. Mr. Rendon abstained. Mr. Dobil acknowledged and continued. Dr. Swope motioned to approve and Pastor Rivera seconded. The resolution passed per majority rule.
- e. Resolution to Approve EEACS 2018-2019 School Calendar. Mr. Dobil asked for a motion to approve the 2018-2019 EEACS school calendar as presented. Dr. Swope motioned to approve and Pastor Rivera seconded. The resolution passed unanimously.

ITEM SEVEN - DISCUSSION AND ANNOUNCEMENTS

Mr. Dobil opened the floor to the Board for discussion and/or announcements, but none were presented.

ITEM EIGHT – PUBLIC COMMENT ON NON-AGENDA RELATED ITEMS

Mr. Dobil opened the floor to the submission of public comments on Non-Agenda items, but none were submitted prior to the meeting.

ITEM NINE - ADJOURNMENT

With the completion of all Agenda items, Mr. Dobil thanked participants for their involvement in the Board Meeting and asked for a motion to adjourn. Pastor Rivera motioned to adjourn. Dr. Swope seconded the motion and the meeting was adjourned at 6:34pm. The next Board Meeting will be held on Thursday, June 28, 2018 at 6:00PM in the 2nd floor Boardroom of EEACS.