



EXECUTIVE EDUCATION ACADEMY CHARTER SCHOOL

555 Union Boulevard | Allentown, PA 18109
610-841-7044 | fax 610-841-7187 | www.ee-schools.org

BOARD OF TRUSTEES MEETING

Public Meeting

MEETING MINUTES

May 26, 2022

A public meeting of the Executive Education Academy Charter School Board of Trustees was held at 6:00pm on May 26, 2022 at the Executive Education Academy Charter School located at 555 Union Boulevard, Allentown, Lehigh County, Pennsylvania.

Trustees Attending:

Barry Dobil – present
Ty Reed – not present
Pastor Jim Rivera – present
Dr. Betsy Swope – not present
Tracy Becker – present

Invited Attendees:

Robert Lysek, CEO – present
Stephen Flavell, COO - present
Dr. Selma Chehouri Abi-Daher, CFO - present
Kim Bjorkman – Secretary to Board –present
Naomi Centrella - Counsel - present

Invited Attendees (continued):

Michael Riccutti – CSO – present
Tiffany O'Brien – CAO – present
Kiersten Yeakel – CSD – present
Tamara Klas – CSD – present
Matthew Wiltout – CSD – present
Axel van den Akker – Student representative – not present

Visitors:

Michael Watts
David Szafranski

ITEM ONE - CALL TO ORDER

Board President Barry Dobil called the meeting to order at 6:00 pm. EEACS Board Meeting dates were posted for public announcement in the Friday, June 4, 2021 edition of The Morning Call in accordance with the Pennsylvania Sunshine Act 65. Mr. Dobil reported that prior to the meeting, an Executive Session was held for discussion of personnel and safety matters with no votes having been taken. The meeting was opened with the Pledge of Allegiance followed by a roll call of the Board of Trustee Members.

ITEM TWO - APPROVAL OF MAY 26, 2022 AGENDA ITEMS

The Board was provided with a copy of the Agenda on Monday, May 23, 2022. Mr. Dobil asked for a motion to accept the Agenda as written. Mrs. Becker motioned to approve the Agenda as written and Pastor Rivera seconded. The Agenda was approved unanimously.

ITEM THREE - APPROVAL OF APRIL 28, 2022 BOARD MEETING MINUTES

The Board was provided with a draft of the Minutes for the April 28, 2022 Board Meeting on Monday, May 23, 2022. Mr. Dobil asked for a motion to approve the April Minutes as written. Mr. Dobil motioned to approve the Minutes and Pastor Rivera seconded. The Minutes were approved unanimously.

ITEM FOUR - PRESENTATIONS/DISCUSSIONS

- a. **CEO's Report** was presented by Robert Lysek, CEO. Mr. Lysek thanked Josh Early Candies for their donation towards athletic uniforms. Addressed the issues of safety that have been in place, such as School Police Officer, over 50 security cameras in the building, visitors must be signed in with ID.



EXECUTIVE EDUCATION ACADEMY CHARTER SCHOOL

555 Union Boulevard | Allentown, PA 18109
610-841-7044 | fax 610-841-7187 | www.ee-schools.org

BOARD OF TRUSTEES MEETING

Mr. Lysek thanked Mrs. Becker for donating two bikes along with helmets. A thank you went out to Mr. Watts for all of his work for the Bridge Opening Ceremony.

- b. **Financial Report** – Dr. Selma Chehouri Abi-Daher, CFO, supplied the Board with the April 2022 financial report on Monday, May 23, 2022. There were no additions or corrections to the report and it was submitted to record. The financial reports will be placed on file for audit.
- c. **Chief of Operation Report** was presented by Stephen Flavell, COO. Mr. Flavell is working with the truancy officer at coming up with a plan for students that are habitually late to school. The boys' basketball team has qualified for the districts. There are currently 1088 students on the waitlist.
- d. **Chief Staff Officer Report** was presented by Michael Ricciutti, CSO. Mr. Ricciutti announced that open enrollment for health benefits has occurred.
- e. **Chief Academic Officer Report** was presented by Tiffany O'Brien, CAO. The Title I meeting was successful, 4 parents attended. June 29th at 1 pm will be the last Title I meeting for the school year. There are plans for summer school for K-8 and credit recovery program for high school students.
- f. **Lower Grades (K-5) School Report** was presented by Kiersten Yeakel, CSD. The Founders Day celebration was successful with Kona Ice and the LVHN helicopter. There will be a K9 unit visiting elementary. Third grade students hatched 48 chicks! Kindergarten orientation and screening will be combined this year.
- g. **Middle Grades (6-8) School Report** was presented by Tamara Klas, CSD. Sixth and seventh grade had a field day on May 25th. May 27th is the 8th grade formal. The orientation for 5th graders going into 6th was today, Thursday, May 26th.
- h. **Upper Grades (9-12) School Report** was presented by Matthew Wilttrout, CSD. The Art Show and Science Fair were successful. Students were able to sell their artwork and currently have sold \$1500 to staff and students. Three of our students received commendation when attending the Lehigh County Commissioners board meeting. Currently there are 60 students that have been accepted by colleges/universities.
- i. **Student Representative Report** was not presented.

ITEM FIVE – PUBLIC COMMENT ON AGENDA RELATED ITEMS

Mr. Dobil opened the floor to the submission of public comments on Agenda items, but none were submitted.

ITEM SIX – NEW BUSINESS

- a) Mr. Dobil asked for a motion to accept and approve the EEACS NonProgram Food Pricing Policy. Mr. Dobil motioned to approve and Pastor River seconded the motion. The EEACS NonProgram Food Pricing Policy was approved unanimously with no discussion.



EXECUTIVE EDUCATION ACADEMY CHARTER SCHOOL

555 Union Boulevard | Allentown, PA 18109
610-841-7044 | fax 610-841-7187 | www.ee-schools.org

BOARD OF TRUSTEES MEETING

- b) Mr. Dobil asked for a motion to accept and approve the revised EEACS Bullying Policy. Mr. Dobil motioned to approve and Mrs. Becker seconded the motion. The approval of the revised EEACS Bullying Policy was approved unanimously with no discussion.

ITEM SEVEN - DISCUSSION AND ANNOUNCEMENTS FROM THE BOARD OF TRUSTEES

Mr. Dobil thanked Mr. Watts for a successful bridge opening event. Pastor Rivera thanked the staff for all of their hard work, he stated that he is “blown away by the hard work and working as a team”. Mrs. Becker stated that she hired a step-mother of one our students and she expressed a tremendous amount of praise for EEACS.

ITEM EIGHT – PUBLIC COMMENT ON NON-AGENDA RELATED ITEMS

Mr. Dobil opened the floor to the submission of public comments on non-Agenda items, but none were submitted.

ITEM NINE - ADJOURNMENT

With the completion of all Agenda items, Mr. Dobil asked for a motion to adjourn the meeting. Mr. Dobil motioned to adjourn. Mrs. Becker seconded the motion and the meeting was adjourned at 6:23 pm. The next Board Meeting will be held on Thursday, June 23, 2022 at 6:00 pm in the Board Room of EEACS.