



# EXECUTIVE EDUCATION ACADEMY CHARTER SCHOOL

555 Union Boulevard | Allentown, PA 18109  
610-841-7044 | fax 610-841-7187 | www.ee-schols.org

## BOARD OF TRUSTEES MEETING

**PUBLIC MEETING**

**MEETING MINUTES**

**AUGUST 24, 2017**

A public meeting of the Executive Education Academy Charter School Board of Trustees was held at 6:00PM on August 24, 2017 at the Executive Education Academy Charter School located at 555 Union Boulevard, Allentown, Lehigh County, Pennsylvania.

Trustees Attending:

Barry Dobil  
Kristen Kirschner - not in attendance  
Tye Reed  
Jim Rivera  
Dr. Betsy Swope

Invited Attendees:

Robert Lysek, CEO  
Stephen Flavell, COO  
Selma Abi-Daher  
William Platt, Esq.  
Bruce Johnson, COS

**ITEM ONE - CALL TO ORDER**

Board Dr. Betsy Swope called the meeting to order at 6:00pm. EEACS Board Meeting dates were posted for public announcement in the Friday, November 4, 2016 edition of The Morning Call in accordance with the Pennsylvania Sunshine Act. The meeting was opened with the Pledge of Allegiance followed by a role call of the Board of Trustee Members.

**ITEM TWO - APPROVAL OF JULY 27, 2017 AGENDA ITEMS**

The Board was provided with a copy of the Agenda on Monday, July 24, 2017. Dr. Swope moved to strike the approval of the June 22, 2017 Minutes from the Agenda until the next Board Meeting. Mr. Reed motioned to approve the Agenda with the stricken Minutes and Pastor Rivera seconded. The Agenda was approved unanimously with the revision.

**ITEM THREE - APPROVAL OF PRESENTATIONS/DISCUSSIONS**

a. **CEO's Report** - Mr. Stephen Flavell presented the CEO's report to the Board covering the following:

- o Human Resources & Staff
- o Food Services
- o Transportation
- o Building
- o Operations
- o Student/Staff Attendance
- o Tours/JL Mann update
- o Education Quality

b. **Financial Report** – Ms. Selma Abi-Daher, Controller, supplied the Board with the June financial report on Monday, July 24, 2017. There were no additions or corrections to the report and it was submitted to record. The financial report will be placed on file for audit.



# EXECUTIVE EDUCATION ACADEMY CHARTER SCHOOL

555 Union Boulevard | Allentown, PA 18109  
610-841-7044 | fax 610-841-7187 | www.ee-schols.org

## BOARD OF TRUSTEES MEETING

### **ITEM FOUR – PUBLIC COMMENT ON AGENDA RELATED ITEMS**

Dr. Swope opened the floor to the submission of public comments on Agenda items, but none were submitted.

### **ITEM FIVE - NEW BUSINESS**

- a. Resolution to approve the 2016/2017 School Lease Reimbursement. Dr. Swope asked for a motion to approve the resolution. Mr. Reed motioned to approve and Mr. Dobil seconded the motion. The resolution was approved unanimously.

### **ITEM SIX – COURTESY OF THE FLOOR TO PUBLIC COMMENT ON NON-AGENDA ITEMS**

Dr. Swope opened the floor to public comments on non-agenda items, but none were submitted.

### **ITEM SEVEN - ADJOURNMENT**

Dr. Swope thanked the Board Members for their participation in the meeting. The next Board Meeting will be held on Thursday, August 24, 2017 at 6:00PM in the cafeteria of EEACS. Dr. Swope asked for a motion to adjourn. Mrs. Kirschner motioned. Mr. Rivera seconded the motion and the meeting was adjourned at 6:08pm.