



# EXECUTIVE EDUCATION ACADEMY CHARTER SCHOOL

555 Union Boulevard | Allentown, PA 18109  
610-841-7044 | fax 610-841-7187 | www.ee-schols.org

## BOARD OF TRUSTEES MEETING

### **PUBLIC MEETING      MEETING MINUTES      SEPTEMBER 28, 2017**

A public meeting of the Executive Education Academy Charter School Board of Trustees was held at 6:00PM on September 28, 2017 at the Executive Education Academy Charter School located at 555 Union Boulevard, Allentown, Lehigh County, Pennsylvania.

#### Trustees Attending:

Barry Dobil  
Kristen Kirschner - not in attendance  
Tye Reed  
Pastor Jim Rivera  
Dr. Betsy Swope

#### Invited Attendees:

Robert Lysek, CEO  
Stephen Flavell, COO  
Selma Abi-Daher  
William Platt, Esq.  
Bruce Johnson, CBO

#### **ITEM ONE - CALL TO ORDER**

Board President Barry Dobil called the meeting to order at 6:04pm. EEACS Board Meeting dates were posted for public announcement in the Saturday, August 26, 2017 edition of The Morning Call in accordance with the Pennsylvania Sunshine Act. The meeting was opened with the Pledge of Allegiance followed by a roll call of the Board of Trustee Members.

#### **ITEM TWO - APPROVAL OF SEPTEMBER 28, 2017 AGENDA ITEMS**

The Board was provided with a copy of the Agenda on Friday, September 22, 2017. Mr. Dobil moved to approve the Agenda. Mr. Reed motioned to approve the Agenda and Pastor Rivera seconded. The Agenda was approved unanimously.

#### **ITEM THREE - APPROVAL OF AUGUST 24, 2017 BOARD MEETING MINUTES**

The Board was provided with a draft of the Minutes for the August 24, 2017 Board Meeting on Friday, September 22, 2017. Dr. Swope motioned to approve the Minutes and Mr. Reed seconded. The Minutes were approved unanimously.

#### **ITEM FOUR - APPROVAL OF PRESENTATIONS/DISCUSSIONS**

a. **CEO's Report** - Robert Lysek presented the CEO's report to the Board covering the following:

- o Human Resources & Staff
- o Food Services
- o Transportation
- o Building
- o Operations
- o Student/Staff Attendance
- o Tours/JL Mann update
- o Education Quality

b. **Financial Report** – Ms. Selma Abi-Daher, Controller, supplied the Board with the August financial report on Friday, September 22, 2017. There were no additions or corrections to the report and it was submitted to record. The financial report will be placed on file for audit.



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- c. **Student Representative** - Christian Nonirit presented his report which included information on the fitness and wrestling clubs. Other topics were the November 17th Homecoming dance, plans to install basketball hoops, a Raptor lounge for students to relax and study and plans to establish a Board Room for student government.
- d. **Presentation** – A presentation was given to the Board by Rebeccah Ripka, Team Leader of Team 1, Kindergarten to 2nd grade. She presented a video which consisted of teaching the students school culture.
- e. **Parent Representative** – Christine Agosto presented the PTO information. The items consisted of fund raising events.

### ITEM FIVE – PUBLIC COMMENT ON AGENDA RELATED ITEMS

Mr. Dobil opened the floor to the submission of public comments on Agenda items, but none were submitted before the meeting began.

### ITEM SIX- NEW BUSINESS

Mr. Dobil recused himself so this part of the meeting could be facilitated by Dr. Swope due to the subject of discussion. Dr. Swope proceeded.

- a. Election of Board of Trustee - According to the EEACS Bylaws, it was announced by Dr. Swope that Mr. Dobil's term as Trustee and President had expired and the vacancy needed to be filled. After discussion, the Board indicated its desire to re-elect Mr. Dobil as Trustee. Dr. Swope asked for a motion. Mr. Reed moved to approve and Pastor Rivera seconded the motion. The election was approved unanimously.
- b. Election of President of the Board of Trustees – After discussion, the Board indicated its desire to re-elect Mr. Dobil as President of the EEACS Board of Trustees. Dr. Swope asked for a motion. Pastor Rivera moved to approve and Mr. Reed seconded the motion. The election of Mr. Dobil as President was approved unanimously. Mr. Dobil thanked the Board for its support. Attendees applauded and Dr. Swope returned the gavel to Mr. Dobil who facilitated thereafter.
- c. Resolution to approve the School Wide Website and Accessibility Policy. Mr. Dobil asked for a motion to adopt the policy. Dr. Swope motioned to approve the resolution and Mr. Reed seconded the motion. The resolution was approved unanimously.

### ITEM SEVEN - DISCUSSION AND ANNOUNCEMENTS

Mr. Dobil opened the floor to the Board of Trustees for discussion and announcements. Dr. Swope commented on how well the new construction looked and complimented Mike Watts on the new appearance of the website page. Mr. Lysek thanked Mr. Dobil for his time, commitment, and dedication to EEACS.

### ITEM EIGHT – COURTESY OF THE FLOOR TO PUBLIC COMMENT ON NON-AGENDA ITEMS

Mr. Dobil opened the floor to the submission of public comments, but none were submitted.



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### ITEM NINE - ADJOURNMENT

Mr. Dobil thanked everyone for their participation in the meeting. The next Board Meeting will be held on Thursday, October 26, 2017 at 6:00PM in the cafeteria of EEACS. Mr. Dobil asked for a motion to adjourn. Dr. Swope motioned. Mr. Reed seconded the motion and the meeting was adjourned at 6:25pm.