



ARP ESSER Health and Safety Plan Guidance & Template

Section 2001(i)(1) of the American Rescue Plan (ARP) Act requires each local education agency (LEA) that receives funding under the ARP Elementary and Secondary School Emergency Relief (ESSER) Fund to develop and make publicly available on the LEA's website a *Safe Return to In-Person Instruction and Continuity of Services Plan*, hereinafter referred to as a *Health and Safety Plan*.

Based on ARP requirements, 90 percent of ARP ESSER funds will be distributed to school districts and charter schools based on their relative share of Title I-A funding in FY 2020-2021. **Given Federally required timelines, LEAs eligible to apply for and receive this portion of the ARP ESSER funding must submit a Health and Safety Plan that meets ARP Act requirements to the Pennsylvania Department of Education (PDE) by Friday, July 30, 2021, regardless of when the LEA submits its ARP ESSER application.**

Each LEA must create a Health and Safety Plan that addresses how it will maintain the health and safety of students, educators, and other staff, and which will serve as local guidelines for all instructional and non-instructional school activities during the period of the LEA's ARP ESSER grant. The Health and Safety Plan should be tailored to the unique needs of each LEA and its schools and must take into account public comment related to the development of, and subsequent revisions to, the Health and Safety Plan.

The ARP Act and U.S. Department of Education rules require Health and Safety plans include the following components:

1. How the LEA will, to the greatest extent practicable, implement prevention and mitigation policies in line with the most up-to-date guidance from the Centers for Disease Control and Prevention (CDC) for the reopening and operation of school facilities in order to continuously and safely open and operate schools for in-person learning;
2. How the LEA will ensure continuity of services, including but not limited to services to address the students' academic needs, and students' and staff members' social, emotional, mental health, and other needs, which may include student health and food services;
3. How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policy on each of the following safety recommendations established by the CDC:

- a. Universal and correct wearing of [masks](#);
- b. Modifying facilities to allow for [physical distancing](#) (e.g., use of cohorts/podding);
- c. [Handwashing and respiratory etiquette](#);
- d. [Cleaning](#) and maintaining healthy facilities, including improving [ventilation](#);
- e. [Contact tracing](#) in combination with [isolation](#) and [quarantine](#), in collaboration with State and local health departments;
- f. [Diagnostic](#) and screening testing;
- g. Efforts to provide COVID-19 [vaccinations to school communities](#);
- h. Appropriate accommodations for children with disabilities with respect to health and safety policies; and
- i. Coordination with state and local health officials.

The LEA's Health and Safety Plan must be approved by its governing body and posted on the LEA's publicly available website by July 30, 2021.* The ARP Act requires LEAs to post their Health and Safety Plans online in a language that parents/caregivers can understand, or, if it is not practicable to provide written translations to an individual with limited English proficiency, be orally translated. The plan also must be provided in an alternative format accessible, upon request, by a parent who is an individual with a disability as defined by the Americans with Disabilities Act.

Each LEA will upload in the eGrants system its updated Health and Safety Plan and webpage URL where the plan is located on the LEA's publicly available website.

The ARP Act requires LEAs to review their Health and Safety Plans at least every six months during the period of the LEA's ARP ESSER grant. LEAs also must review and update their plans whenever there are significant changes to the CDC recommendations for K-12 schools. Like the development of the plan, all revisions must be informed by community input and reviewed and approved by the governing body prior to posting on the LEA's publicly available website.

LEAs may use the template to revise their current Health and Safety Plans to meet ARP requirements and ensure all stakeholders are fully informed of the LEA's plan to safely resume instructional and non-instructional school activities, including in-person learning, for the current school year. An LEA may use a different plan template or format provided it includes all the elements required by the ARP Act, as listed above.

* The July 30 deadline applies only to school districts and charter schools that received federal Title I-A funds in FY 2020-2021 and intend to apply for and receive ARP ESSER funding.

Additional Resources

LEAs are advised to review the following resources when developing their Health and Safety Plans:

- [CDC K-12 School Operational Strategy](#)
- [PDE Resources for School Communities During COVID-19](#)
- [PDE Roadmap for Education Leaders](#)
- [PDE Accelerated Learning Through an Integrated System of Support](#)
- [PA Department of Health - COVID-19 in Pennsylvania](#)

Health and Safety Plan Summary: **Executive Education Academy Charter School**

Initial Effective Date: 8/1/21

Date of Last Review: 7/31/21

Date of Last Revision: 7/31/21

1. How will the LEA, to the greatest extent practicable, support prevention and mitigation policies in line with the most up-to-date guidance from the CDC for the reopening and operation of school facilities in order to continuously and safely open and operate schools for in-person learning?

EEACS will do what is feasibly possible to mitigate larger groups without negatively impacting the operations of the school. The following steps will take place.

- **Temperature check students and staff at arrival**
- **Open more entrances during arrival and dismissal**
- **Discourage large groups from forming throughout the school day**
- **Encourage mask wearing**
- **Educate staff and students on proper hygiene procedures**

2. How will the LEA ensure continuity of services, including but not limited to services to address the students' academic needs, and students' and staff members' social, emotional, mental health, and other needs, which may include student health and food services?

EEACS recognizes that some students and staff may struggle with consequences from the Pandemic. As a result, EEACS will do the following.

- **Extended orientation to support staff with filling professional gaps and addressing consequences from COVID**
- **Throughout the year PD will be provided to staff that addresses topics related to COVID**
- **Addressing food service concerns by providing "grab & go" meals for older populations.**
- **Nursing staff to facilitate a triage process for all student that demonstrate flu like symptoms.**
- **Providing after school programming to address lag created by the pandemic**
- **Implement an intervention program to address lag created by the pandemic**

3. Use the table below to explain how the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policy on each of the following safety recommendations established by the CDC.

ARP ESSER Requirement	Strategies, Policies, and Procedures
<p>a. Universal and correct wearing of masks;</p>	<ul style="list-style-type: none"> • Staff will be trained on correct mask wearing and the effectiveness of mask wearing • Students will be trained on correct mask wearing and the effectiveness of mask wearing • Visitors will have to wear masks when entering the building • Visitation will be limited • Employees and students are encouraged to wear masks
<p>b. Modifying facilities to allow for physical distancing (e.g., use of cohorts/podding);</p>	<ul style="list-style-type: none"> • Large groups will be discouraged from forming • Expanding the arrival and dismissal process to include more points of entry/exit • Expanded lunch schedule to minimize number of students in the cafeteria
<p>c. Handwashing and respiratory etiquette;</p>	<ul style="list-style-type: none"> • Educating staff and students on correct handwashing procedures • Hand sanitizer dispensers to be liberally distributed around the school • Educating staff and students on coughing and sneezing etiquette • Educating staff and students on mask wearing hygiene
<p>d. Cleaning and maintaining healthy facilities, including improving ventilation;</p>	<ul style="list-style-type: none"> • Ventilation is already a premium and air quality is tested regularly • School to be sanitized every Wednesday • School to be sanitized every weekend • School is cleaned everyday
<p>e. Contact tracing in combination with isolation and quarantine, in collaboration with the State and local health departments;</p>	<ul style="list-style-type: none"> • EEACS will continue to support the Department of Health with all contact tracing efforts • When a student is in triage with the School Nurse, a determination will be made to isolate the student • When a positive case is determined the student will have to quarantine and seek medical attention • In accordance with the CDC, a certain number of positive cases

ARP ESSER Requirement	Strategies, Policies, and Procedures
	<p>will determine the amount of time the school will close</p>
<p>f. Diagnostic and screening testing;</p>	<ul style="list-style-type: none"> • EEACS will support the Department of Health with any diagnostics and screening testing • Parents are expected to screen their child at home • Touchless Thermometers will be used for staff to screen themselves • Touchless Thermometers will be used for older students to screen themselves
<p>g. Efforts to provide vaccinations to school communities;</p>	<ul style="list-style-type: none"> • EEACS will continue to work with the Department of Health to be a host site for Vaccination • Distribution of information of dates and times of local vaccination sites
<p>h. Appropriate accommodations for students with disabilities with respect to health and safety policies; and</p>	<ul style="list-style-type: none"> • Students who are medically at-risk with an IEP, students with complex disabilities and students who require accommodations under a 504 plan are provided reasonable accommodations. • Students who cannot wear a face covering will be addressed to meet the students particular need and in accordance with all applicable laws and regulation. • Exceptions are made for a face covering if a student has a documented medical condition or a disability is reflected in an IEP
<p>i. Coordination with state and local health officials.</p>	<ul style="list-style-type: none"> • Will align with PA department of health guidelines for COVID • Continue to work with the local Department of Health to be a vaccination host site • Will align with local Department of Health guidelines for COVID • Will remain porous and connected with local Department of Health and assist them in anyway

Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for **Executive Education Academy Charter School** reviewed and approved the Health and Safety Plan on **July, 26th, 2021**.

The plan was approved by a vote of:

_____ **Yes**

_____ **No**

Affirmed on: **July, 26th, 2021**

By:

(Signature of Board President)*

(Print Name of Board President)

*Electronic signatures on this document are acceptable using one of the two methods detailed below.

Option A: The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

Option B: If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.