



EXECUTIVE EDUCATION ACADEMY CHARTER SCHOOL

555 Union Boulevard | Allentown, PA 18109
610-841-7044 | fax 610-841-7187 | www.ee-schools.org

BOARD OF TRUSTEES MEETING

Public Meeting

MEETING MINUTES

October 24, 2019

A public meeting of the Executive Education Academy Charter School Board of Trustees was held at 6:00PM on October 24, 2019 at the Executive Education Academy Charter School located at 555 Union Boulevard, Allentown, Lehigh County, Pennsylvania.

Trustees Attending:

Barry Dobil
Ty Reed - via phone
Gabriel Rendon
Pastor Jim Rivera - not present
Dr. Betsy Swope

Invited Attendees:

Robert Lysek, CEO – not present
Stephen Flavell, COO
Bruce Johnson, CBO
Selma Abi-Daher, Controller
Marie McConnell, Counsel
Sue Sos – Secretary to Board

ITEM ONE - CALL TO ORDER

Board President Mr. Barry Dobil called the meeting to order at 6:00pm. EEACS Board Meeting dates were posted for public announcement in the Sunday, July 7, 2019 edition of The Morning Call in accordance with the Pennsylvania Sunshine Act. The meeting was opened with the Pledge of Allegiance followed by a roll call of the Board of Trustee Members.

ITEM TWO - APPROVAL OF OCTOBER 24, 2019 AGENDA ITEMS

The Board was provided with a copy of the Agenda on Friday, October 18, 2019. Mr. Dobil asked for a motion to accept the Agenda as written. Dr. Swope motioned to approve the Agenda as written and Mr. Rendon seconded. The Agenda was approved unanimously.

ITEM THREE - APPROVAL OF SEPTEMBER 26, 2019 BOARD MEETING MINUTES

The Board was provided with a draft of the Minutes for the September 26, 2019 Board Meeting on Friday, October 18, 2019. Mr. Dobil asked for a motion to approve the September Minutes as written. Mr. Reed motioned to approve the Minutes and Dr. Swope seconded. The Minutes were approved unanimously.

ITEM FOUR - PRESENTATIONS/DISCUSSIONS

- a. **CEO's Report** – On behalf of Mr. Robert Lysek, Mr. Stephen Flavell, COO presented the CEO's Report to the Board of Trustees highlighting normal operations. There was no additional discussion and the report was submitted to record.
- b. **Financial Report** – Mrs. Selma Abi-Daher, Controller, supplied the Board with the September 2019 financial report on Friday, October 18, 2019. There were no additions or corrections to the report and it was submitted to record. The financial report will be placed on file for audit.



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- c. **Chief Academic Officer Report** was presented by Tiffany O'Brien.
- d. **Elementary School Report** for Tamara Klas was presented by Stephen Flavell.
- e. **Middle School Report** for Clifford Harmon was presented by Robert Ubele.
- f. **High School Report** was presented by Robert Ubele.
- g. **Student Services Report** for Michael Ricciutti was presented by Stephen Flavell.
- h. **Presentation** was given by Robert Fulcher, COS. Mr. Fulcher informed the Board of his past experience and accomplishments in education leading up to his employment at EEACS. He continued by explaining how his experience will be implemented at EEACS to assist in enhancing the data and procedures of the school. The Board was provided with informational documents during Mr. Fulcher's presentation.

ITEM FIVE – PUBLIC COMMENT ON AGENDA RELATED ITEMS

- a. Mr. Dobil opened the floor to the submission of public comments on Agenda items, but none were submitted prior to the meeting.

ITEM SIX – NEW BUSINESS

- a. Mr. Dobil asked for a motion on the Resolution to appoint the Revised Special Education Policy. Mr. Rendon motioned to approve and Dr. Swope seconded the motion. The Resolution was approved unanimously.
- b. Nomination and Election of At Large Trustee. Dr. Swope verbally abstained from this motion. Mr. Dobil asked for a motion that Dr. Betsy Swope be re-elected as an At- Large Trustee of Executive Education Academy Charter School according to the by-laws. Mr. Rendon motioned to approve and Mr. Dobil second. The re-election of Dr. Betsy Swope passed unanimously.

ITEM SEVEN - DISCUSSION AND ANNOUNCEMENTS

Mr. Dobil and the other Trustees extended congratulations to Dr. Swope, citing the important contributions she has made to the Board and EEACS.

ITEM EIGHT – PUBLIC COMMENT ON NON-AGENDA RELATED ITEMS

Mr. Dobil opened the floor to the submission of public comments on Non-Agenda items, but none were submitted prior to the meeting.

ITEM NINE - ADJOURNMENT

With the completion of all Agenda items, Mr. Dobil asked for a motion to adjourn the meeting. Dr. Swope motioned to adjourn and Mr. Rendon seconded the motion. The meeting was adjourned at 6:27pm. The next Board Meeting will be held on Thursday, November 21, 2019 at 6:00pm at the School.