



# Executive Education Academy Charter School

555 Union Boulevard | Allentown, PA 18109  
610-841-7044 | fax 610-841-7187 | [www.ee-schools.org](http://www.ee-schools.org)

## **Title I, Part A Parent and Family Engagement Policy**

Title I, Part A, of the Elementary and Secondary Education Act (ESEA) reauthorized as the Every Student Succeeds Act (ESSA), ensures that local educational agencies (LEAs) and schools provide parents and families of Title I students with the information they need to make well-informed choices for their children including more effectively sharing responsibility for their child's success, and helping their children's schools develop effective and successful programs to improve student academic achievement and school performance.

ESSA Section 1116, Parent and Family Engagement, contains the primary Title I, Part A requirements for the State educational agencies (SEAs), LEAs, and schools related to engaging parents and families in their children's education. This policy recognizes that since Executive Education Academy Charter School (EEACS) receives Title I funds, the school shall conduct outreach to all parents and family members and implement programs, activities, and procedures for the involvement of parents and family members. Such programs, activities, and procedures shall be planned and implemented with meaningful consultation with parents of participating children.

### **Reservation**

Executive Education Academy Charter School will reserve at least one percent of its allocation to assist the school to carry out the parental engagement activities. Funds reserved by EEACS shall be used to carry out activities and strategies consistent with the school's parent and family engagement policy. Parents and family members of children receiving services shall be involved in the decisions regarding how the funds reserved are allotted for parental involvement activities (ESSA Section 1116 [a][3]). The school agrees to provide professional development for school personnel regarding parent and family engagement strategies, which may be provided jointly to teachers, administrators, other school leaders, specialized instructional support personnel, paraprofessionals, early childhood educators, and parents and family members (ESSA, Section 1116(3)(D)(i)). The school will collaborate with community-based or other organizations or employers with a record of success in improving and increasing parent and family engagement (ESSA, Section 1116(3)(D)(iv)).

### **LEA Parent and Family Engagement Policy**

Executive Education Academy Charter School shall develop jointly with, agree with, and distribute to, parents and family members of participating children this written parent and family engagement policy. The policy shall be incorporated into the school's plan, developed under Section 1112, establish the agency's expectations and objectives for meaningful parent and family involvement (ESSA Section 1116 [2]) will coordinate and integrate parent and family engagement strategies with other Federal, State, and local laws and programs (ESSA, Section 1116(a)(2)(C)).



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Parents shall be notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand. This policy shall be made available to the local community and updated periodically to meet the changing needs of parents and the school (ESSA Section 1116 [b]).

### **School/Parent/Student Learning Compacts**

A Learning Compact is a voluntary agreement between the home and school developed jointly by EEACS and its parents. The agreement defines goals, expectations, and shared responsibilities of schools, parents, and students as equal partners for student achievement. Upon completion of the Learning Compact, each parent shall receive and be encouraged to sign a copy within the first marking period of the school year. The compact shall describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the children served under this part to meet the challenging State academic standards, and the ways in which each parent will be responsible for supporting their children's learning; volunteering in their child's classroom; and participating, as appropriate, in decisions relating to the education of their children and positive use of extracurricular time (ESSA, Section (d)(1)); and address the importance of communication between teachers and parents on an ongoing basis through, at a minimum—

- o parent-teacher conferences in elementary schools, at least annually, during which the terms in the compact shall be discussed as the compact relates to the individual child's achievement;
- o frequent reports to parents on their children's progress;
- o reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities; and
- o ensuring regular two-way, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand (ESSA, Section 1116(d)(2)(A-D)).

### **Parent Advisory Council (PAC)**

At the beginning of each school year, a School Parent Advisory Council, or related committee, shall be formed and consist of parents and school personnel. This group will review the Parent and Family Engagement Policy, the School/Parent/Student Learning Compact, as well as plan the Title 1 events for the school year. The council/committee shall serve as a liaison among home, school, and the community.

Therefore, in accordance with the Every Student Succeeds Act (ESSA), Section 1116(b)), EEACS shall:

- Ensure that information related to school and parent programs, meetings, and other activities are sent to all parents/guardians in a format and in a language that they can understand.
- Involve parents/guardians in the development and annual review of the Parent and Family



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Engagement Policy to evaluate its content and effectiveness.

- Provide coordination, technical assistance, and other support to assist the school in planning and implementing parent involvement activities designed to improve student academic achievement and school performance.
- Ensure the Policy is made available to all parents/guardians, family members, and the community via distribution and through the school website.
- Build capacity for strong parental involvement by forming a Parent Advisory Council (PAC) and holding meetings with the PAC throughout the school year to design strategies for parental involvement.
- Offer PAC meetings to parents at a convenient time; which all parents and family members of participating children shall be invited, and encouraged to attend; to inform parents of their schools' participation as a Title I school; and to explain the requirements, and the rights for parents to be involved (ESSA, Section 1116(c)(1)).
- Provide parents of participating children with a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the achievement levels of the challenging State academic standards (ESSA, Section 1116(c)(4)(B)).
- Coordinate and integrate parental involvement strategies with other agencies or programs.
- Conduct, with parents/guardians, an annual review of the School-Student-Parent Learning Compact to evaluate its content.
- Provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology including education about the harms of copyright piracy, as appropriate, to foster parent involvement (ESSA, Section 1116(6)(e)(1)).
- Provide, to the extent practicable, opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children) (ESSA, Section 1116(7)(f)).

Reviewed/ Approved on May 26, 2021